

# Arrival & Dismissal Procedures

## School Hours:

8:20 AM-1:50 PM: Pre-Kindergarten, Kindergarten and First Grade

8:35 AM-3:05 PM: Second, Third, Fourth and Fifth Grade

All students dismiss at 1:50 PM on Wednesdays

## Arrival Procedures:

The school is open at 7:30 AM every school day for arrival. All students in Pre-kindergarten until grade 5 can enter the main building and walk to the Café to eat breakfast. Once the student has finished eating breakfast then students in Kindergarten to 2<sup>nd</sup> grade will remain in the cafeteria until their teacher picks them up around 8:15 AM (Pre-K-1<sup>st</sup>) and 8:25 AM (second grade). Students in grades 3-5 will walk to Building 11 and will remain seated in front of their class until the teacher asks them to enter the classroom at 8:25 AM.

## Dismissal Procedures:

GRADE LEVEL(S)	DESIGNATED AREA	DESIGNATED RAINY DAY AREA
Pre-Kindergarten	Building 9: Playground Gate (Travieso) Building 11: Entrance (D. Ochoa)	Building 9: Playground Gate (Travieso) Building 11: Entrance (D. Ochoa)
Kindergarten	Building 1: Main Entrance of School	Building 1: Main Entrance of School
First Grade	Building 4: Access Gate adjacent to 43 <sup>rd</sup> ST	Building 4: Access Gate adjacent to 43 <sup>rd</sup> ST
Second Grade	Building 1: Main Entrance of School	Building 1 Main Entrance of School
Third Grade	Building 10: PE Shelter	Intermediate Building 11: Students will be seated outside of their class until a designated adult picks them up
Fourth Grade	Building 10: PE Shelter	Intermediate Building 11: Students will be seated outside of their class until a designated adult picks them up
Fifth Grade	Building 10: PE Shelter	Intermediate Building 11: Students will be seated outside of their class until a designated adult picks them up

*Arrival and Dismissal Procedures are supervised by school personnel.*

